



**Minutes of the Annual General Meeting
held on Tuesday 5th July at
John Pounds Centre, 23 Queen Street, Portsmouth PO1 3HN
commencing with lunch at 1.00 pm, AGM at 2.00 pm**

1. ATTENDANCE

Board members:

Graham Hammond
Sally Reith
Andrew Syrett (Treasurer)
Jo White (Chair)

There were 29 attendees plus 9 members.

2. WELCOME AND INTRODUCTIONS

The Chair, Jo White, welcomed everyone to the meeting and thanked them for attending. She gave a brief overview of CSE and the work it does. She was especially pleased to be in Portsmouth today to celebrate the event as part of Co-operatives Fortnight, 2012. She thanked Community Empowerment for hosting the event.

3. 2010 AGM

The Minutes of the AGM held on 23rd June 2010 were received and noted. They were proposed by James Shaddock as an accurate record of the meeting and seconded by Ian Rothwell. This was carried unanimously. There were no matters arising.

4. ANNUAL REPORT 10/11

The Chair presented the Annual Report. In the last year the RDAs and Government Office had disappeared so CSE had looked for other ways to promote the co-op business model. It was decided to be more outward facing and the Sustainability Conference in March was in response to this.

CSE encouraged members to hold events during Co-operatives Fortnight and offered bursaries. Events held ranged from street barbecues to an open day at a wind farm and all events had promoted co-operation to a wider audience.

The CSE brochure had been updated and circulated to over 300 people and the website, created by Midcounties Co-operative was now live at www.cooperatives-se.coop. Members had received fortnightly news updates and were invited to submit any information for circulation to Kathy O'Keeffe.

Co-operatives UK had provided great help with the organisation of the Sustainability Conference and in finding speakers and heartfelt thanks went to them.

The Chair invited questions from the floor, but none were forthcoming.

5. FINANCIAL REPORT

The Chair introduced Andy Syrett, CSE's Treasurer, who circulated a summary of the 10/11 accounts. Income of £16K had been received from Midcounties and the Co-operative Enterprise Hub, both of which were core to CSE's work. This was backed up by over 350 volunteer hours donated by the Board and other organisations and he thanked everyone for their assistance. CSE had made a surplus year on year and this had been used to fund the Conference, the largest expenditure item of the year. The surplus currently stood at £15k which would fund a year's expenditure in times of uncertain funding.

Ian Rothwell asked if grants received were the same next year. The Treasurer replied the CEH application had been submitted but it was restricted to £10k this year with £2k coming from Midcounties and he was fairly confident both of these would be received.

There were no questions from the floor so the Treasurer asked for the accounts to be accepted by the meeting. This was proposed by Ian Rothwell and seconded by James Shaddock. There were no objections.

6. NOMINATION OF BOARD MEMBERS

The Chair reported that nominations for positions on the Board had been received from the following existing Board members, some of whom were unable to attend.

- Isobel Burbidge
- Tom Hall
- Graham Hammond
- Ann Hayes
- Felix Lozano
- Sally Reith
- Andrew Syrett
- Jo White

The Chair welcomed nominations from the floor but none were received. She was delighted to welcome Clive Fraser as an observer on behalf of the Co-operative Enterprise Hub.

The meeting unanimously approved the existing Board Member nominations and they were welcomed by the Chair.

7. ANY OTHER BUSINESS

The Chair thanked Kathy O'Keeffe, the CSE Business and Communications manager, who had worked very hard on behalf of CSE, assisting the Board and communicating with members. The Chair thanked the sponsors and her fellow Board Members who all contributed throughout the year as well as providing knowledge and experience. She also thanked the Treasurer for keeping the finances on track.

There was no further business and the Chair thanked everyone for attending and formally closed the AGM.