



**Minutes of the Annual General Meeting or Special General Meeting  
held on Tuesday 16<sup>th</sup> July 2013 at  
Co-operative Bank, Prescot Street, Tower Hamlets, London E1 8AZ  
commencing at 11.00 am**

**1. Attendance**

**Board members:**

Nadiya Donovan  
Graham Hammond  
James Mathie  
Brian Morley (Chair)  
Sally Reith  
Andrew Syrett (Treasurer)

**Other Attendees:**

Kathy O'Keeffe

**2. Welcome, Apologies and Introductions**

The Chair, Brian Morley, welcomed everyone to the meeting and thanked them for attending.

Apologies were received from Midcounties Co-operative, Co-operantics and AtoZ Probate Research.

**3. 2012 AGM**

The Minutes of the AGM and SGM held on 9<sup>th</sup> October, 2012 were received and noted. Both sets were accepted as accurate records of the meeting. There were no matters arising.

**4. Annual Report 12/13**

The Treasurer presented the Annual Report. GH proposed that the report be accepted, this was seconded by SR.

**5. Financial Report**

The Treasurer reported that spending for the year stood at £14,500 leaving £16,289 in reserves. Grants had been gratefully received from the Co-operative Enterprise Hub and from Midcounties.

There were no questions from the floor so the Treasurer asked for the accounts to be accepted by the meeting. This was proposed by SR and seconded by ND. There were no objections.

**6. Nomination of Board Members**

The Chair reported that nominations for positions on the Board had been received from Graham Hammond and Andrew Syrett.

The Chair welcomed nominations from the floor but none were received.

KO proposed AS be approved, this was seconded by ND. ND proposed GH be approved this was seconded by JM.

**7. Any Other Business**

The Chair thanked the Treasurer for keeping the finances on track. The Treasurer agreed to stand for a further year. BM thanked his fellow officers and KO for their work throughout the year, especially on the conference this year.

There was no further business and the Chair thanked everyone for attending and formally closed the AGM at 11.55 am.